

Inner East Community Committee Thematic Action Tracker										
Date	Community Committee (ward/ neighbourhood)	Best City	Theme	Goals	Key Actions	Services/ Lead Officer	Timescales	Progress Against Action	Impact/ what difference made	RAG Rating
09/10/14	Inner East		Re-engaging Young People in Inner East Leeds	To engage young people in their community and local decision making	That feedback from the workshop discussions be produced and shared with key stakeholders to help shape a work programme going forward. influence service delivery and resource allocation.	Sally Lowe and Sally Coe	01/11/2014 for Feedback	workshop notes were produced and reported back to the next meeting of the Inner East Community Committee (held in January 2015). These workshop notes were also shared on social media. Feedback was also been given to colleagues in the Breeze team – the council's youth engagement brand – as to how they could improve their offer to young people. Breeze is currently formulating a response to these suggestions in line with ongoing	One specific example is that in the new financial year the Inner East Community Committee - which has a devolved budget for youth activity - worked in partnership with the Clusters (the umbrella organisations of schools in the area) to collaboratively commission youth activity projects in 2015/16 in a bid to maximise budgets and reduce duplication. New ways of communicating with young people were also explored which included linking in better with schools and 3rd sector groups who already have access to large numbers of young people. A short questionnaire asking young people what activities they would like to happen in their area was been drafted and shared in local schools in a bid to ascertain young people's views to shape future spending. Over 350 young people aged between 8 -16 repondsed to the questionnaire.	Amber

22/01/15	Inner East		Social Isolation	Influence commissioning of local services	To compile a report of workshops funding to make recommendations to North Leeds Clinical Commissioning Group on social prescribing and funding organisations at a local level	Liz Bailey/Lucy Jackson		North Leeds Clinical Commissioning Group has allocated £900k (including procurement and project costs) to commission social prescribing work. £750K has been contributed to the Third Sector health Fund for local businesses to bid into. The fund has been promoted to local organisations.		Complete
22/01/15	Inner East		Social Isolation	Regular feedback mechanisms between local third sector and public health and support for the sector.	Public Health Lead Officer & Health Community Champion to meet with local third sector to explore what is happening locally and what more might be possible locally	Liz Bailey/Lucy Jackson	Ongoing	First meeting has taken place, conversations are taking place to secure resources from public health to work with local groups to support building connections and networks.		Amber
19/03/15	Inner East		Priority Setting for 2015/16	Workshop sessions to inform business part of the meeting	Workshop sessions to inform the business part of the meeting and inform the priorities set by the committee	Jane Maxwell	Complete	.	Local residents and members able to shape and influence the community committees priorities.	Complete
18/06/15	Inner East		Environment	Local residents and partners able to influence SLA	Hold a workshop to gather local intelligence and feedback to help populate the ENE Locality Action Services "Plans on a Page" for each of the five priority neighbourhoods - Burmantofts, Richmond Hill, Gipton, Harehills and Killingbeck & Seacroft.	John Woolmer	Ongoing	Workshop has been held at the Inner East Community Committee meeting on 18th June in Shine, Harehills. ENE Environmental Action Service to feedback this intelligence to ENE Environment Sub Group and	The work will contribute to the formulation of localised Service Level Agreements which will tailor work to local priorities which have been set by local residents.	Amber

17/09/15	Inner East		Domestic Violence	To engage residents and third sector groups in a discussion about how front line domestic violence services can be made more accessible and to gauge views on what a successful awareness raising campaign should include.	To hold a workshop session to entice out ideas on the following questions: <ul style="list-style-type: none"> • What does an effective Domestic Violence publicity campaign look like ? • How could we improve domestic violence services and support locally? • What can we do locally to support '16 days of action' (2015) ? 	Bev Yearwood	To coincide with the campaign dates of the 16 Days of Action 25th November to 10th December	The workshop was the catalyst for numerous ideas which have been fed back to the relevant teams within the council. Communities Team ENE also used the session to shape a programme of action to raise awareness around domestic violence for the 16 Days of action, such as an awareness raising walk and information stalls at the Reginald and Compton centres. Further actions are planned to follow up on the outcomes of	The workshop and the work programme undertaken by the Communities Team had the impact of raising the profile of domestic violence during the 16 Days of Action campaign. The overarching aim of the piece of work was to raise awareness around the help available to victims of domestic violence and to encourage victims to report abuse and seek help. Success against this objective could potentially be measured by the number of number of people contacting frontline services for help and support.	Amber
10/12/15	Inner East	For Communities	Community Hubs	To make the Compton Centre community hub accessible to the whole community	To host an interactive workshop seeking views and opinions about how the Compton Centre can be better utilised as a community hub and what services people would like to see located there which would benefit the local community.	Josette Ward	Ongoing	Notes from the workshop groups have been written up and passed on to the management of the Compton Centre. These will be fed into a review of the access to and use of the Compton Centre which is currently taking place.	This piece of work will contribute to the community hubs improvement programme.	Green

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<u>July 2014 business meeting</u>								
17/06/14	All Wards	To respond to public feedback that Committee meetings start later and be rotated between accesible community venues in Inner East Leeds.	To take onboard the requests from residents and liase with Communittee Members and colleagues in Governance Services	Andrew Birkbeck	Complete	Feedback discussed with Committee members and colleagues in the Governance Services Unit.	Feedback has been positive with regards to implementing suggestions for a later start time and the rotating of venues across the three Wards in Inner East.	Green
17/06/14	All Wards	That the Locality Team Manager for ENE circulate further information relating tothe Community Committee's additional financial contribution to the Environmental SLA	Locality Manager to provide details to Committee Members at earliest opportunity.	John Woolmer	Complete	Locality Manager provided a written breakdown for Members information.	Committee Members had a greater understanding of what their contribution to the Environmental SLA entailed. This paper also prompted further discussions about service delivery.	Green
<u>October 2014 business meeting</u>								
09/10/14	All Wards	That the Inner East Environmental Sub Group further develop proposals for the Environmental SLA (2015/16)	Community Committee representatives on the Inner East Environmental Sub Group work colloboratively with the Locality Team to develop an SLA for 2015/16	John Woolmer/Andy Birkbeck	Complete	Several meetings of the Sub Group took place over the municipal year that helped develop and shape proposals for the emerging SLA	Developing propoals via the Environmental Sub Group ensured that local knowledge and need was fed into the process	Green
<u>January 2015 business meeting</u>								
22/0115	All Wards	A review of the current Wellbeing process be undertaken to inform spend for 2015/16	Area Officer for Inner East to carry out a review of Wellbeing spend for 2014/15 and present to the next meeting of the Community Committee	Andrew Birkbeck	Complete	A review was presented to the March meeting of the Community Committee as part of a Priority Setting workshop session.	A review of the Wellbeing process encouraged the Committee to look at introducing a set of priorities to focus the the allocation of resources	Green
19/03/15	All Wards	A resident requested that an air quality monitoring assessment be carried out in the Inner East area	Request was refered to the appropriate officer	Jon Tubby	Complete	Response sent to resident in question	Resident querey resolved	Green
24/03/16	Inner East	Health & Wellbeing	To raise awareness around physical inactivity amongst young people, the consequences of this and to encourage converstaions about what can be done to improve participation in physical activity among young people.	Deb Lowe / Jason Minot	September	Much of the actions from this goal were completed as part of the workshop session. However, further conversations will take place at a future meeting of the Children & Young People sub group.	To raise awareness and promote discussion around inactivity amongst young people.	Green
<u>June 2015 business meeting</u>								

18/06/15	All Wards	Residents requested that the dates and themes of future Community Committee meetings be widely promoted	Area Officer for Inner East to ensure suitable levels of publicity and promotion for future Community Committee meetings	Neil Young	Ongoing	Work has continued to promote the community committee to partners and residents using an updated mailing list and the Inner East Facebook pages. A piece of work is being undertaken centrally to improve the community committee offer and the findings of this piece of work will contribute to this particular action.	The tangible mechanism to measure this action is attendance levels at community committee meetings. Attendance continues to be an issue that has been highlighted for improvement.	Amber
September 2015 business meeting								
17/09/15	All wards	Members requested information on the take-up and use of mobile libraries on a ward by ward basis and also usage figures of the three library sites in Inner East	Chief Librarian for Inner East to provide the figures in time for the next Inner East Community Committee.	Fiona Titterington	Next Inner East Community Committee (10th December)	Provided as part of the Community Committee Update Report (10th December 2015)	Awareness raised around service operations	Green
17/09/15	All wards	The establishment of an informal working group to review the performance management framework.	To set up a working group involving the Area Chair and a ward member from each ward to review the performance management framework.	Neil Young	Ongoing	The December meeting of the Inner East Community Committee will be the first time the performance management framework will be presented to the committee. Working Group to be established and to meet to review the document prior to the March committee meeting	The action tracker assists members of the community committee by keeping them abreast of the community committee work programme and progress towards actions agreed at community committee meetings.	Amber
December 2015 business meeting								
10/12/15	All Wards	Identify projects that tackle social isolation	To explore potential funding arrangements for three identified projects to tackle social isolation across Inner East.	Liz Bailey and Neil Young	Jun-16	Specific projects to be progressed through ward member meetings. This has not yet happened. However it is planned that this issue will go to the March/April round of ward member meetings.		Red
10/12/15	All Wards	To make progress on the outcomes of the workshop for children and young people held in October 2014	A report to be brought to the March 2016 Community Committee outlining work that is taking place across the council and partners to support children and young people	Neil Young and Sally Coe	Mar-16	An update report was on the agenda for the March meeting of the community committee	The Community Committee is aware of the amount of work undertaken by the Communities Team in conjunction with the Community Champion for Children & Young People to engage and consult with young people in Inner East. The Committee is also informed about some of the barriers that have been encountered in this same respect. These conclusions will help inform future work to engage with young people. A key outcome of the report was agreement to re-form an advisory sub group themed around children and young people which will be able to develop strategy as well as consider applications for Youth Activity Funding.	Green

10/12/15	All Wards	Gather further information about jobs, skills and apprentices.	A report to be brought to a future Community Committee exploring apprenticeships, the barriers to them and how they can be shaped by the council. The report should also include a mapping exercise which identifies where apprenticeships are available and how residents in Inner East can access city wide employment opportunities created from new development.	Jane Hopkins	September 2016	An update report will be brought to the September community committee meeting. Following the December meeting, the lead officer circulated some statistical information on apprenticeships to members of the community committee.	Amber
<u>March 2016 business meeting</u>							
24/03/16	All Wards	Develop the Service Agreement for Environmental Services for 2016/17	The Environmental Sub Group to inform the process with a view to a report coming to the next Community Committee in June which will formally present the new Service Agreement	John Woolmer	Jun-16		Red
24/03/16	All Wards	Re-establish the Children & Young People's advisory sub group	To establish the membership of the sub group and convene a meeting during April to assess applications for Youth Activity Funding for activities to be delivered during the 2016 summer holidays.	Neil Young	Apr-16		Green
24/03/16	All Wards	To develop an Instagram-compatible digital platform for young people in Inner East to share experiences of activities they have been involved in.	Arrange a meeting between the Area Officer and the Breeze team to explore what is required to accomplish this goal and to establish timescales for implementation.	Neil Young and Sally Coe	Jul-16		Red
<u>June 2016 Business Meeting</u>							
16.06.16	All Wards	Establish a cross-ward member working group for finance to assess local funding priorities and to assess other funding opportunities.	To contact members to request nominations to sit on the group (one from each ward, plus the committee chair)	Neil Young	September 2016		Red

16.06.16	All Wards	For the Community Committee champions to meet with the Lead Officer for ASC to seek further clarity about revisions to Neighbourhood Teams and report back to ward members.		Neil Young / Brian Ratner	September 2016			Red
<u>September 2016 Business Meeting</u>								